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Mahanagar Telephone Nigam Limited
O/o Executive Director (Telephones), K. L. Bhawan
Janpath, New Delhi-50

No:MTNL/HRIS-I/Pro-RataPension/Gr"A&B" /2007/ 3

Dated at ND the 06 -06-2008

To

CGMS/CGMN/CGM(WS)/GM(HR)CO
All GM's / CE (BW)/SA to ED
All AGMs of GM(A)HQ/Principal DTTC)
MTNL DELHI

Sub: Option form Pensionary benefits from Gr. A & B officers absorbed in
MTNL w.e.f.1-10-2000 under rule 37-A of CCS (Pension) rule 1972.

Ref: 1. MTNL/IRW/27(62)/2008/51 Dated 31-3-2008
2. MTNL/IRW/27(62)/2008/ 86 Dated 26-05-2008 -- Last Date of Pro-Rata
Option Extended to 31-07-08

Please refer to this office earlier communications on the subject cited above. It has been observed that peace meal approach is being adopted by different Area's and administrative wings for sending / forwarding Pro-Rata Option Forms of Group A & B Officers. Some individual officers are still complaining that they have not got the official copy of Pro-Rata Option form. All administrative officers under GM's/Area GMs & coordinating officers looking after Admin works may recall the instructions given vide MTNL/HRIS-I/Pro-Rata Pension/Gr.A&B/07-08/35 Dated at ND the: 03-04-2008 that

"All units are requested to get Option form suitably printed/copied"

"Four Copies along with circular are to be provided to all eligible officers and proper acknowledgement to this effect may be maintained by Units concerned"

Above instructions should be followed in letter & spirit by all concerned to avoid any administrative complicity in this regard. Moreover All Options should be compiled at GM unit level at least one week advance of last date and properly endorsed at the back side of Option form by AGM (A)/Coordinating officer Admin of concerned GM unit (on behalf of GM concerned). It should be understood clearly that under no circumstances Option forms would be accepted by AGM(REE)HQ after Closing hours of last date of submitting option forms. Practice of individual case processing thru files and sending to this office should be avoided. Compiled Option forms duly endorsed should be sent in person thru some responsible person to avoid rejection on grounds of improper/incomplete forms as well as missing/ getting late during conventional DAK process. All responsibility lies with Admin wing officers of concerned Areas/GM units for any delay/missing or any other complaint in this respect by any aggrieved party.

This may kindly be treated as Most Urgent.

[Handwritten Signature]

DY. Genl. Manager (Admin)
MTNL Delhi

ISSUED
[Handwritten Mark]

महानगर टेलीफोन निगम लिमिटेड

(भारत सरकार का उद्यम)

निगम कार्यालय

MAHANAGAR TELEPHONE NIGAM LIMITED.

(A GOVERNMENT OF INDIA ENTERPRISE)

CORPORATE OFFICE



MTNL/IRW/27(62)/2008/86

Dated: 26.05.2008

Executive Director
MTNL
Delhi/Mumbai

Subj: Option for Pensionary Benefits by Gr. A & B Officers absorbed in MTNL
w.e.f. 01.10.2000 under Rule 37-A of CCS (Pension) Rules, 1972 -
Extension of last date.

Kind attention is invited to our letter of even No. dated 31.03.2008 on the
subject and it is to inform you that the last date for exercising the option for Pro-
rata Pensionary Benefits by Group 'A' & 'B' officers absorbed in MTNL w.e.f.
01.10.2000 under Rule 37-A has been extended up to 31.07.2008.

This issues with the approval of the Competent Authority.

(S S Kaushal)
Manager (IR)

Copy to:

1. General Manager (Admn), MTNL Delhi/Mumbai.
2. General Manager (Fin), MTNL Delhi/Mumbai.
3. DGM (HR)/DGM (A/c & Cash), MTNL CO.
4. Divisional Engineers (Pers), CO -- for taking similar action for
officers posted in Corporate Office.
5. PS to CMD, MTNL.
6. PS to Director (Tech)/Director (Fin)/Director (HR).
7. Controller of Communication Accounts, Delhi/Mumbai.
8. Director (Enr), Dept. of Telecom.
9. Under Secretary (SRP), Dept. of Telecom.

No - MTNL/HRIS-I/Pro-Rata Pension/Gr A & B/07-08/KW/20. Dated. 26.5.08

To

ALL CGMs | ALL GMs | CE (BW) | GM (HR) CO | SA to ED | CAO (Pension)

ALL AGMs under GM(A) | Principal DTTC

For wide Circulation among Eligible officers

SDE (HRIS/11)

Gen
29/5

AGM (RE) MTNL HQ

MTNL (HRIS)
N.D.L.
New Delhi-110029